

Thank you for trusting us to serve your family this semester. We understand that we are in the middle of a truly unique time in history. We wanted to take a moment to familiarize you with the strategies we will employ to keep your student safe while making their time with us at CLC one of the best experiences in your student's education.

Before we outline our procedures, we feel like it's important to recognize a few things. We want you to know that we are sensitive to the wide array of feelings we are all having as we walk through these challenging days. Our families are struggling with the same questions you are likely faced with. We want you to know that we are committed to doing whatever it takes to ensure your child's safety. We love the students that we get to serve and want to provide a safe and life-changing experience for every one of them.

We recognize that while we will begin with what we believe is a strong strategy our procedures will likely change more than once over the course of the semester. We are seeking to mirror the same procedures that are in place in the schools. So, when they change, we will change. We will also be paying attention to what is working well and what procedures need to be improved. We are determined to adapt until we are sure that we are doing the best job we can do. We will need you to work with us to make improvements. We appreciate your patience and willingness to accept changes when they are necessary.

While we are a separate non-profit organization from the school system, we will be following the procedures of the school system as closely as possible. We will put into place the CDC's guidelines whenever possible. We will be requiring facial coverings when students are riding the bus. We will be supplying masks for students who need them, but we are asking students to provide their own face coverings. Students will enter the bus from back to front and exit from front to back to reduce exposure as much as possible. Masks will be optional when students enter the building but strongly encouraged. We have increased our disinfecting procedures on our busses and buildings and the CLC will provide hand sanitizer on the bus and throughout the buildings.

We look forward to serving your student this semester. If you have any questions about any of our procedures, please contact me at 706.635.7100 or email [jennifer@gilmerclc.org](mailto:jennifer@gilmerclc.org). Thank you for allowing us to be a part of your lives at such a unique time.

Sincerely,

*Jennifer Colson*

Jennifer Colson

Executive Director

Gilmer Christian Learning Center